

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Tuesday, June 23, 2025, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle, Port staff: Dan Roach, Carol Crapson, Kim DeTrollo, Richard Hanover, Loretta St Andre, Jim Darling, via Teams, Frank Chmelik, via Teams, Rod Richeson, and Bonnie Petersen.

ALSO, PRESENT: Daniel Leavitt, WPE, Kevin Richards, WPE, Rhyanna Berryman, EDC, Victor Lombardi, City of Moses Lake, Cheryl Schweizer, Columbia Basin Herald, Chuck Sutton, REC, William Catlow, Port Fire, David Eck, Walt Baumgardner, and John Hobson.

Commissioner Jackson called the Public Hearing to order at 09:30 a.m.

The Commissioners were briefed on the requirements for establishing an Industrial Development District and the discussion was opened to the Public for questions or comments.

Commissioner Jackson closed the Public Hearing at 10:02 a.m.

Commissioner Jackson opened the Regular Meeting at 10:02 a.m.

The minutes of the previous regular meeting held on June 9th, 2025, were approved as read.

The Commission, by unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102050669 through Warrant No. 6102050725 including direct deposits in the total amount of \$3,844,830.23, Warrant No. 6102050667 through Warrant No. 6102050668 including direct deposits in the total amount of \$181,165.23, Warrant No. 6102050660 through Warrant No. 6102050663 including direct deposits in the total amount of \$141,560.55, and an Unavailable/Lost Receipt For in the total amount of \$34.73. Motion carried.

Commissioner Jones moved to adopt RESOLUTION 1470: A RESOLUTION OF THE PORT OF MOSES LAKE (GRANT COUNTY PORT DISTRICT NO. 10) PURSUANT TO RCW 53.25.040 FINDING THAT THE CREATION OF THE INDUSTRIAL DEVELOPMENT DISTRICT IS PROPER AND DESIRABLE IN ESTABLISHING AND DEVELOPING A SYSTEM OF HARBOR IMPROVEMENTS AND INDUSTRIAL DEVELOPMENT IN THE PORT OF MOSES LAKE (GRANT COUNTY PORT DISTRICT NO. 10) AND CREATING AN INDUSTRIAL DEVELOPMENT DISTRICT WITH A BOUNDARY COEXTENSIVE WITH THE BOUNDARY OF THE PORT OF MOSES LAKE (GRANT COUNTY PORT DISTRICT NO. 10). Motion Carried.

Commissioner Kunkle moved to approve an update to Port Administrative Code (PAC) Manual, Section 2.2 Supplemental Compensation, to include subsection Bereavement Leave. Motion carried.

Commissioner Jones moved to authorize the Executive Director to sign the First Amendment to the Amended and Restated Fixed Base Operator Lease with Freeman Holdings of Washington LLC for an additional 2.4 acres for construction of an aircraft hangar. Motion carried.

Commissioner Kunkle moved to authorize the Executive Director to sign the Supplemental Agreement No. 2 with the FAA to extend the lease of the TRACON building through September 30, 2035. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Executive Director:

- Signed a contract with Austin Hicks dba Admiral Strategies LLC for lobbying services for Power and CCA in the amount of \$40,000.00.
- Signed a contract with Unicen impex Inc. for Project #25-003 2025 Assault Strip Runway Rubber Removal, in the amount of \$54,273.12.

The Executive Director gave his report to the Commissioners to update them on the following:

- Dan: Attended Paris Airshow, VIP Event, and met with Aichi Prefectural Government at PAS.
- Dan (for Milton): Pumphouse 1 remediation, Life Flight utility, and Ecology updates.
- Kim: almost final draft of Harbor Scheme
- Carol: working on Stoke improvement plans
- Victor: wrap around services, shelter still scheduled to close on June 30, 2025.
- Loretta: AMS in progress

There being no further business, the Port Commission adjourned the regular session at 10:32 a.m.

PORT OF MOSES LAKE

David K Jones, Secretary

ATTEST: _____
Darrin M Jackson, President