

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, August 12, 2024, at the Terminal Building, Grant County International Airport.

PRESENT WERE: David K Jones and Stroud Kunkle (in person), Commissioner Darrin Jackson (via Teams Video); Port staff: Dan Roach, Carol Crapson, Loretta St Andre, Rich Mueller, Milton Miller, Frank Chmelik, Port Council (via Teams), Rod Richeson, and Bonnie Petersen.

ALSO, PRESENT: Danielle Escamilla, Western Pacific Engineering, Dan Leavitt, Western Pacific Engineering, Kevin Richards, Western Pacific Engineering, Chief John Hoyt, Port Fire, and David Eck.

Commissioner Jones called the Regular Meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on July 22, 2024, were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102056443 through Warrant No. 6102056446 including direct deposits in the total amount of \$2,212.94. Motion carried.

Commissioner Kunkle moved to authorize the Executive Director to sign Change Order #002 with Stantec Consulting Services Inc for the Remedial Investigation & Feasibility Study (RI/FS) negotiation process with Ecology concerning the fuel spill cleanup in an amount not to exceed \$15,000. Motion carried.

Commissioner Jackson moved to authorize the Executive Director to execute task order #24-003 with Western Pacific Engineering for "Operation & Maintenance Manual of Port Utilities" in the not to exceed amount of \$122,390.00. Motion carried.

Commissioner Kunkle moved to authorize the Executive Director to award and execute contract with Graham Construction for project # 24-003 "Equipment Shed Midfield" in the total amount including WSST of \$1,285,416.00. Motion carried.

Commissioner Jackson moved to authorize Executive Director to execute task order #23-541-01 with Western Pacific Engineering for "Construction Management Services for project #24-003 Equipment Shed Midfield and project #23-002 Southwest Hangar Utility" in the not to exceed amount of \$102,950.00. Motion carried.

Commissioner Kunkle moved to authorize the Executive Director to sign a Lease Termination Agreement between the Port and ReyComm, LLC for Building 429. Motion carried.

Commissioner Jackson moved to table to Action Item F. and Action Item G until more information is offered by staff and will add it to the agenda for the next Regular Meeting that is scheduled for August 26, 2024. Motion carried.

- F. Authorize the Executive Director to award and execute contract with North Central Construction for project # 24-001 "Option A West Terminal Apron" in the total amount including WSST of \$3,336,201.70.
- G. Authorize the Executive Director to award and execute contract with North Central Construction for project # 24-001 "Option A and B West Terminal Apron" in the total amount including WSST of \$5,964,611.56.

The Board was informed that, under the delegation of authority resolution, the Executive Director:

- Executed task order #24-001 with Western Pacific Engineering for “General on Call Services” in the not to exceed amount of \$20,000.00.
- Executed contract with Neppel Electric & Controls for project #24-007 “Terminal Uninterruptible Power Supply (UPS)” in the total amount including WSST of \$54,078.36.
- Signed a short-term use agreement with Boeing for use of the Fishbowl for approximately four days.

The Executive Director asked staff to give a report to the Commissioners to update them on the following:

- Dan: Right of Way ongoing, update on Tenant Appreciation Day, sat on advisory board for MLIRD for search for new Director, MHI follow up, and newsletter ongoing.

There being no further business, the Port Commission adjourned the regular session at 10:27 a.m.

PORT OF MOSES LAKE

Stroud Kunkle, Secretary

ATTEST: _____
David K. Jones, President