

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, February 12, 2024, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson and Stroud Kunkle; Port staff: Kim Detrollo, Rich Mueller, Richard Hanover, Carol Crapson, Milton Miller, Matt Mueller, Charlie Kent, Doug Olson, Carl Mueller, Rod Richeson, and Bonnie Petersen.

ALSO, PRESENT: Councilman Victor Lombardi, City of Moses Lake, Danielle Escamilla, WPE, Seth Trautman, GC Aero Holdings, LLC, Micah Trautman, GC Aero Holdings, LLC, David Eck, and Richard Davis, Port Council (via Teams).

Commissioner Jackson called the regular meeting to order at 10:00 a.m.

Matt Mueller, Doug Olson, Carl Mueller, and Charlie Kent from the Port of Moses Lake Maintenance Department spoke to the Commission about staffing concerns.

The minutes of the previous regular meeting held on January 22, 2024, were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102056027 including direct deposits in the total amount of \$105,641.15 and Warrant No. 6102056065 through Warrant No. 6102056070 including direct deposits in the total amount of \$423,734.62. Motion carried.

Commissioner Kunkle moved to adopt **RESOLUTION NO. 1449: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) AUTHORIZING THE EXECUTIVE DIRECTOR TO SELL AND CONVEY PORT DISTRICT PERSONAL PROPERTY OF LESS THAN TEN THOUSAND DOLLARS (\$10,000) IN VALUE.** Motion carried.

Commissioner Kunkle moved to adopt **RESOLUTION NO. 1450: A RESOLUTION OF GRANT COUNTY PORT DISTRICT NO. 10 (PORT OF MOSES LAKE) INTENDING TO REIMBURSE CERTAIN EXPENDITURES FOR CALENDAR YEAR OF 2024.** Motion carried.

Commissioner Kunkle moved to Authorize the Interim Executive Director to execute the Purchase and Sale Agreement, long term Land Lease with GC Aero Holdings, LLC and all other documentation associated with the sale of Building 401. Motion carried. Seth and Micah Trautman addressed the Commission on some terms of the ongoing contract negotiations.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director:

- Signed a 6-month lease agreement with Palouse Power, LLC for the 1.5 acre fenced yard on the southeast corner of Chanute and 21st (formerly occupied by Potelco).
- Signed Change order #1 with Stantec Consulting services in the not to exceed amount of \$8,500.00 for grant writing assistance for the remediation of “Pump House #1”.
- Signed a Deferred Rent Lease Modification with ReyCom, LLC to allow a three-month rent postponement.
- Signed a Personal Services agreement with Wardroom Success Strategies LLC for an Organizational Culture Audit for an amount not to exceed \$5,500.

The Interim Executive Director gave a report to the Commissioners to update them on the following:

- Rich: official for Airport Siting Aviation group
- Carol: CPI completed
- Richard: Request for Proposal for battery company startup, Upcoming visit on the 22nd, Industry Apprenticeship

There being no further business, the Port Commission adjourned the meeting at 10:45 a.m.

PORT OF MOSES LAKE

Stroud Kunkle, Secretary

ATTEST: _____
Darrin Jackson, Vice President