

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, January 8, 2024, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle; Port staff: Kim Detrollo, Rich Mueller, Richard Hanover, Carol Crapson, Milton Miller, Loretta St Andre, Rod Richeson, and Bonnie Petersen.

ALSO, PRESENT: Kurt Addicott, Century West Engineering, Mark Bonaudi, Million Air, Danielle Escamilla, WPE, Kevin Fuhr, City of Moses Lake, Finley Grant, Municipal Airport, Cheryl Schweizer, Columbia Basin Herald, Jim Darling, Port Consultant (via Teams) and Richard Davis, Chmelik, Port Council (via Teams).

Commissioner Jones called the regular meeting to order at 10:00 a.m.

The minutes of the previous regular meeting held on December 18, 2023, were approved as read.

Interim Executive Director Kim Detrollo completed the oath of office with Commissioner Stroud Kunkle.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102055999 through Warrant No. 6102056003 including direct deposits in the total amount of \$33,241.25. Motion carried.

Commissioner Jackson moved to accept and authorize the Interim Executive Director to sign an agreement with Prothman for the Recruitment of a new Executive Director in the amount of \$19,500 plus applicable recruitment and travel expenses. Motion carried.

Commissioner Kunkle moved to accept as complete Project #21-002 Industrial Storage Lagoon with Rotschy Inc in the total contract amount of \$6,880,642.76. This project had two change orders. Motion carried.

Commissioner Jackson moved to authorize the Interim Executive Director to execute Amendment #6 to professional services agreement with McKee Appraisal for Project #17-098 Northern Columbia Basin Railroad for an increase to the contract amount of \$29,331.00 and extended the contract to December 31, 2024. Motion carried.

The Interim Executive Director gave a report to the Commissioners to update them on the following:

- Kim: staff meetings ongoing, projects ongoing
- Milton: Roof update
- Richard: Air cargo/cold storage and Request for Qualifications for Japan/Korea consultant went out.
- Loretta: new website is now live.
- Commissioner Jones: Municipal airport, airport district discussion

There being no further business, the Port Commission adjourned the meeting at 10:22 a.m.

PORT OF MOSES LAKE

Stroud Kunkle, Secretary

ATTEST:_____
David K. Jones, President