

MINUTES of the regular meeting of the Port of Moses Lake Commission conducted on Monday, December 18, 2023, at the Terminal Building, Grant County International Airport.

PRESENT WERE: Darrin Jackson, David K Jones, and Stroud Kunkle; Port staff: Kim Detrollo, Rich Mueller, Richard Hanover, Carol Crapson, Milton Miller, Loretta St Andre, Rod Richeson, and Bonnie Petersen.

ALSO, PRESENT: Mark Bonaudi, Million Air, Juliann Dodds, Banner Bank, Kevin Richards, WPE, Danielle Escamilla, WPE, and Frank Chmelik, Port Council (via Teams).

Commissioner Kunkle called the Special Meeting for the Port of Moses Lake Public Corporation to order at 10:03 a.m. and closed the Special Meeting at 10:06 a.m.

Commissioner Kunkle called the regular meeting to order at 10:06 a.m.

The minutes of the previous regular meeting held on December 11, 2023, were approved as read.

The Commission, by a unanimous vote, approved for payment those vouchers described as follows: Warrant No. 6102055946 through Warrant No. 6102055993 including direct deposits in the total amount of \$429,092.06, Warrant No. 6102055937 through Warrant No. 6102055940 including direct deposits in the total amount of \$103,333.96, Warrant No. 6102055944 through Warrant No. 6102055945 including direct deposits in the total amount of \$84,567.42. Motion carried.

Commissioner Jackson moved to nominate Commissioner Jones for President of the Board for 2024 and Commissioner Jones moved to nominate Commissioner Jackson for Vice President and Commissioner Kunkle as Secretary. Motion carried.

Director of Finance and Administration and acting Interim Executive Director, Kim Detrollo, introduced the Washington State mandated discussion regarding Conflict of Interest and the Commission. Commissioner Jackson, Commissioner Jones, and Commissioner Kunkle were asked to publicly disclose any conflicts of interest they may have with regards to their private employment and their duties as Port Commissioners, all commissioners reported that there were no conflicts of interest to disclose and signed disclosures.

Commissioner Jackson moved to approve the 2024 Port of Moses Lake Regular Meeting Schedule. Motion carried.

Commissioner Jones moved to approve the 2024 Port of Moses Lake Employee Holiday Schedule. Motion carried.

Commissioner Jackson moved to Authorize the Interim Executive Director to sign the agreed order with ExxonMobil. Motion carried.

The Board was informed that, under the delegation of authority resolution, the Interim Executive Director:

- Signed a one-year lease agreement with Bull 1 Flying LLC for Building 4006, Bay 7.
- Signed task order with Epic land solution for appraisal review of Crab Creek Homes LLC parcel #110007008 for Project 17-098 Northern Columbia Basin Railroad for the amount of \$1,500.00.

The Interim Executive Director gave a report to the Commissioners to update them on the following:

- Kim: Commissioner salaries will increase in January.
- Richard: Preparing Request for Qualifications for upcoming Japan, China, Korea, and Farnborough visits. Legislator visit upcoming, and upcoming PUD meeting.
- Rich: Successful Flight test and upcoming study session from Century West on Terminal Apron
- Milton: Pond close to completion the first week of January 2024

There being no further business, the Port Commission adjourned the meeting at 10:32 a.m.

PORT OF MOSES LAKE

Darrin M. Jackson, Secretary

ATTEST: _____
Stroud Kunkle, President