

PORT OF MOSES LAKE
PORT COMMISSION MEETING
AGENDA

October 28, 2024

Study Session: 9:30 a.m.- 10:00 a.m.

Regular Meeting 10:00 a.m. – 11:00 a.m.

The public may also attend by phone – Call # 267-930-4000 - Participant Code 418-097-708.

STUDY SESSION: 9:30 a.m.

- I. Budget Session

REGULAR MEETING 10:00 a.m.

- I. PUBLIC COMMENT

- II. APPROVE MINUTES OF PREVIOUS MEETING

- A. October 14,2024

- III. APPROVE VOUCHERS

- A. Regular
 - B. Payroll
 - C. Lost Receipt Form

- IV. FINANCIALS

- V. ACTION

- A. Approve and Sign Task Order No #33 with Century West Engineering for Taxiway G Reconstruction South Area Design Phase 2 in the not to exceed amount of \$92,472.50. (Rich)

- This scope of work is the Phase 2 design of the multi-phased Taxiway G Reconstruction Project. The previous Phase 1 design addressed design up to 100% for the South portion of Taxiway G, however, did not progress design from 100% review set to final bid documents.
- This Phase 2 Scope focuses on progressing engineering and design documents for the South Portion Reconstruction Area to a final bid documents completion level. As construction funding is allocated, a future scope of work will be intended to perform bidding services and construction management.

VI. DELEGATION OF AUTHORITY

- A. Accepted as complete Project #24-007 Terminal UPS with Neppel Electric Inc in the total contract amount including WSST of \$54,078.36. This project had no change orders. (Milton)
- B. Awarded and executed contract with Bransen Drilling LLC for Project #24-009 QB Well Repair for the total contract amount including WSST of \$44,145.60. (Milton)

VII. EXECUTIVE DIRECTOR REPORT

VIII. SPECIAL MEETING NOTICE: PUBLIC HEARINGS ON 2025 PORT BUDGET

- A. TUESDAY, NOVEMBER 12TH, 2024, AT 10:00 A.M.
- B. MONDAY, NOVEMBER 25, 2024 AT 10:00 A.M.

MOSES LAKE – ON TUESDAY, NOVEMBER 12TH, 2024, AND MONDAY, NOVEMBER 25, 2024, AT 10:00 A.M., THE PORT OF MOSES LAKE COMMISSIONERS WILL HOLD A PUBLIC HEARING. THE MEETING LOCATION IS THE PORT OF MOSES LAKE ADMINISTRATION BUILDING, 7810 ANDREWS ST NE, MOSES LAKE, WA 98837 IN THE COMMISSION CHAMBER. THE PURPOSE OF THIS MEETING WILL BE TO DISCUSS THE 2025 PORT OF MOSES LAKE BUDGET.

Adjourn

The next Regular Meeting of the Port Commission is scheduled for November 12, 2024, at 10:00 am at the Port of Moses Lake.

Port of Moses Lake strives to provide accessible opportunities for individuals with disabilities. Please contact the Director of Finance and Administration, (509) 392-6434, at least five business days prior to any Port of Moses Lake meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial Port of Moses Lake's main number.

Public comments may be submitted in writing to the Port of Moses Lake at info@portofmoseslake.com. Written comments which are received by 5:00 p.m. on the business day immediately prior to the meeting will be forwarded to each Commissioner in advance of the meeting.