**INVITATION TO BID**

**NOTICE TO CONTRACTORS**

Sealed bids will be received from qualified roofing contractors by the Port of Moses Lake, 7810 Andrews St. NE, Suite 200, Moses Lake, Washington, 98837, until 1:00 p.m., Wednesday, May 3, 2023, for the specified roofing work on the POML Terminal Building #-1202, located at the Grant County International Airport, Moses Lake, Washington. Bids received after this time will not be considered.

Each bid must be submitted on the prescribed Bid Form provided within the Specification Documents in the manner provided in the Instructions to Bidders. Bids must be accompanied by Bid security as prescribed in the Instruction to Bidders, payable to the Owner in an amount no less than five percent *(5%)* of the amount of Bid.

The Successful Bidder will be required to furnish the additional Bond*(s)* prescribed in the Bidding Documents.

**SCOPE OF WORK**

Includes all materials and labor to complete the specified work including but not limited to removal of existing single-ply membrane and defined wet insulation areas; mechanically attach high density coverboard insulation; fully adhere 60-mil PVC membrane system and flashing; perimeter metal; counterflashing metal; reworking of scuppers and drains; and all incidentals to complete the specified warranted roof assembly installation on this facility located at the Port of Moses Lake, Grant County International Airport Industrial Park. Project to be awarded in 2023, with work to be completed by September 27, 2023.

# CONTRACT DOCUMENTS

Qualified Roofing Contractors may obtain Bidding Documents, including Instructions to Bidders, Form of Agreement, General Requirements, Drawings and Specifications, entitled Port of Moses Lake Terminal   
Building #-1202, PVC Re-Roof Project, starting at noon on Wednesday, March 29, 2023, by e-mail request to [bid@atechnorthwest.com](mailto:bid@atechnorthwest.com). If you have questions regarding this Invitation to Bid or job specifications, please contact the Port of Moses Lake’s representative for this project David Anderson, A-TECH/NORTHWEST, INC., 503-628-2882.

**MANDATORY PRE-BID CONFERENCE** for all bidders will be held on Wednesday, April 19, 2023, starting at 10:00 a.m. local time, at the Grant County International Airport – Main Terminal Building-Departure Lounge, 7810 Andrews Street NE, Suite 200, Moses Lake, WA.

**BID OPENING**

Bids will be opened and read publicly aloud by the Executive Director of the Port of Moses Lake on Wednesday, May 3, 2023. The Port of Moses Lake reserves the right to reject any and all bids and to waive irregularities or informalities, without cause.

**BID AWARD**

The POML shall have 30 days upon which to notify the intent to award to selected bidder and/or reject all bids submitted.

**BID WITHDRAWAL**

Bids may not be withdrawn once submitted for the defined period between advertised Bid Opening and Bid Award. Bids may be withdrawn anytime up to the advertised Bid Opening.

**BIDDERS GUARANTEE OF BID/PRICING**

The bid documents and quoted prices shall be guaranteed by bidder for a minimum of 30-days after the published bid opening date and time.

**BID EXTENSION**

The POML shall have the authority to extend the bidding process prior to the advertised Bid opening with the stipulation that the extension be noted a minimum of forty-eight (48) hours prior to the published Bid opening. Any/all extensions are the sole judgment of the POML and their agent and/or representative. All other instructions and information remain the same unless specifically noted in the extension notification and/or subsequent bid process addenda.

Attendees at mandatory pre-bid shall be notified by electronic mail (e-mail) of the extension. The Port of Moses Lake shall not be responsible for any delay in the notification process and will make every effort via their agent to notify the attendees of the extension. Bid Award schedule shall remain the same as it applies to the listed number of days in the original published/advertised documents.

Milton Miller, Director of Port Facilities

Port of Moses Lake

7810 Andrews St. NE, Suite 200

Moses Lake, WA 98837

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